

**IOWA DEPARTMENT OF VETERANS AFFAIRS**  
**Iowa Commission of Veterans Affairs Trust Fund Meeting**  
**Thursday, November 6, 2025**  
**Beginning at 9:00 a.m.**  
**Camp Dodge, Bldg. S-70**  
**7105 – NW 70<sup>th</sup> Avenue**  
**Johnston, IA 50313-1824**

**Present:** Darlene McMartin  
Becky Dirk Haugsted  
Greg Paulline  
Scott Miller  
Joella Perry  
Elizabeth Ledvina  
George Mosby  
Dave Grimm  
Dennis Jones  
Robert Suesekul

**Staff:** Missy Miller, Trust Fund Administrator – Conference Recording Secretary

**NOTE: These minutes are considered approved when dated and Chair signature**

**APPROVED:**



**Date:** 1-7-2026

**Darlene McMartin, Chair, Iowa Commission of Veterans Affairs**

**Call to Order:**

The purpose of the meeting is to approve Trust Fund applications.

**Discussion and Action of Veterans Trust Fund Applications**

After discussion of application #01761-7 from Black Hawk County requesting \$1,600 for additional housing repair, Commissioner McMartin made a motion to approve and was seconded by Commissioner Perry. Motion carried; approved unanimously.

After discussion of application #02117-2 from Hamilton County requesting \$1,301.12 for additional vehicle repair, Commissioner Suesekul made a motion to deny and was seconded by Commissioner Richardson. Motion carried; denied unanimously.

After discussion of application #02144-5 from Story County requesting \$777.21 for additional vehicle repairs, Commissioner Perry made a motion to approve and was seconded by Commissioner Suesekul. Motion carried; approved unanimously.

After discussion of application #02215-3 from Black Hawk County requesting \$474.31 for additional vehicle repairs, Commissioner Perry made a motion to approve and was seconded by Commissioner Suesekul. Motion carried; approved unanimously.

After discussion of application #02420-5 from Hardin County requesting \$564.31 for additional vehicle repairs, Commissioner Grimm made a motion to approve and was seconded by Commissioner Perry. Motion carried; approved unanimously.

Application #02650-2 from Polk County requested \$2,348.18 for additional emergency vehicle repairs on October 23, 2025 on an emergency basis and was approved by Commissioners Dirk-Haugsted, McMartin, Paulline, Jones, Miller, Ledvina and Perry.

Application #02799 from Greene County requested \$2,450.81 for emergency housing repair on October 17, 2025 on an emergency basis and was approved by Commissioners Jones, McMartin, Paulline, Suesekul, Miller, Ledvina and Perry.

Application #02800 from Polk County requested \$6,961 for emergency vehicle repairs on October 8, 2025 on an emergency basis and was approved by Commissioners Miller, McMartin, Paulline, Perry, Jones, Ledvina and Grimm.

Application #02801 from Clinton County requested \$3,948 for emergency vehicle repairs on October 16, 2025 on an emergency basis and was approved by Commissioners Dirks-Haugsted, McMartin, Paulline, Perry, Jones, Ledvina and Grimm.

Application #02802 from Wayne County requested \$10,000 for emergency housing repairs on October 20, 2025 on an emergency basis and was approved by Commissioners Miller, McMartin, Paulline, Perry, Jones, Ledvina and Mosby.

After discussion of application #02803 from Iowa County requesting \$4,950 for housing repairs, Commissioner Perry made a motion to approve pending an October bank statement and was seconded by Commissioner Grimm. Motion carried; approved pending unanimously.

Application #02804 from Black Hawk County requested \$4,320.35 for one-time emergency vehicle replacement on October 21, 2025 on an emergency basis and was approved by Commissioners McMartin, Dirk-Haugsted, Paulline, Perry, Jones, Ledvina and Grimm.

After discussion of application #02805 from Story County requesting \$4,002 for dental care, Commissioner Perry made a motion to deny and was seconded by Commissioner Mosby. Motion carried; denied unanimously.

After discussion of application #02806 from Humboldt County requesting \$2,292.04 for housing repairs, Commissioner Ledvina made a motion to approve and was seconded by Commissioner Perry. Motion carried; approved unanimously.

Application #02807 from Johnson County requested \$4,869 for emergency dental care on October 20, 2025 on an emergency basis and was approved by Commissioners Grimm, Richardson, Paulline, Perry, Jones, Ledvina and McMartin.

Application #02808 from Polk County requested \$5,000 for a one-time emergency vehicle replacement on October 21, 2025 on an emergency basis and was approved pending by Commissioners McMartin, Dirk-Haugsted, Paulline, Perry, Jones, Ledvina and Grimm.

Application #02809 from Hardin County requested \$5,000 for emergency vehicle replacement on August 29, 2025 on an emergency basis and was approved by Commissioners Grimm, Miller, Paulline, Perry, Jones, Ledvina and McMartin.

After discussion of application #02810 from Hardin County requesting \$3,955 for vehicle repairs, Commissioner Jones made a motion to approve and was seconded by Commissioner Perry. Motion carried; approved unanimously.

After discussion of application #02811 from Scott County requesting \$1,663 for housing repairs, Commissioner Perry made a motion to approve and was seconded by Commissioner Grimm. Motion carried; approved unanimously.

After discussion of application #02812 from Polk County requesting \$949.17 for vehicle repairs, Commissioner Ledvina made a motion to defer and was seconded by Commissioner Perry. Motion carried; deferred unanimously.

Application #02813 from Hardin County requested \$4,750 for a one-time emergency vehicle replacement on October 30, 2025 on an emergency basis and was approved pending by Commissioners McMartin, Dirk-Haugsted, Paulline, Perry, Jones, Ledvina and Grimm.

After discussion of application #02814 from Hardin County requesting \$3,992.16 for vehicle repairs, Commissioner Perry made a motion to defer and was seconded by Commissioner Perry. Motion carried; deferred unanimously.

After discussion of application #02815 from Polk County requesting \$2,000 for durable medical, Commissioner Miller made a motion to approve pending and was seconded by Commissioner Grimm. Motion carried; approved pending unanimously.

After discussion of application #02816 from Lee County requesting \$3,574.45 for housing repairs, Commissioner McMartin made a motion to deny and was seconded by Commissioner Paulline. Motion carried; denied unanimously.

**Next Trust Fund Meeting**

The next meeting is scheduled for Thursday, December 4.

**Adjournment:** Conference call adjourned at 9:50 a.m.

11/7/2025 / EMAIL / LETTER

POSITIONS / IT / DCS / BADGE

TO / SS / ~~CBC~~ / PDQ

**SECTION I- PERSONNEL ACTION REQUEST**

NAME: ALECIA VEGA (99155)

CLASS/WD#: 5246-02020-095/150616

Effective Date 11/7/2025

FOR HR USE ONLY:

Badge #: \_\_\_\_\_

Time Card: \_\_\_\_\_

Schedule WD \_\_\_\_\_ Schedule KRONOS \_\_\_\_\_

Workday \_\_\_\_\_ KRONOS \_\_\_\_\_

**TITLE: REGISTERED NURSE**

Current Status:  FT  PT  Temp

**Type of Action:**

New Hire  Rehire

Full Time

Part Time

Temporary

Reassignment: \_\_\_\_\_

Dept/Unit (no status change)

FT to PT

PT to FT  PT to Temp  FT to Temp

Temporary to Probationary

Promotion

Supervisor-Hyperfind

Full Time

Voluntary Demotion

Delegations for Supervisors \_\_\_\_\_

Part Time

Termination/Separation

Temp to Temp

Transfer

Type:

Changes:

Supv  Shift  Rotation

Salary: \$ \_\_\_\_\_ /\$ \_\_\_\_\_ Hourly

Pay Mode:  Bi-Weekly  Hourly

Shift Differential

Pay Rule: \_\_\_\_\_

**Dept/Shift/Unit-must be start of pay period**

Remove from 5246 Dept #

02020-095/150616 Class/WD #

M2N Unit/Dept

NOC Shift

COFFMAN Supervisor

**Effective Date: 11/7/2025**

Add to 5246 Dept #

02020-804/146516 Class/WD #

M2N Unit/Dept

NOC Shift

HAREN Supervisor

Authorized Signature: Charity Bandstra

Date: 11/31/2025

Comments: PT TO TP, COFFMAN TO HAREN

**SECTION II-HUMAN RESOURCES OFFICE**

Pay Increase Date: \_\_\_\_\_

Status:  Probationary  Permanent  Temporary  Merit Exempt/At Will

Requisition (REQ) Number: \_\_\_\_\_ License #: \_\_\_\_\_ Exp: \_\_\_\_\_

OCIO \_\_\_\_\_

Add/Remove Contacts

Exit Interview

DCW

Separation Form

Clawback/Arrears

Google Groups

LDW

Final Pay

**HRTA SIGNATURE** \_\_\_\_\_